## NYPWA'S 154TH ANNUAL SUMMER CONFERENCE JULY 16-19, 2023

## **REGISTRATION INSTRUCTIONS**

- 1. Complete the Conference Registration form (upper portion) and itto the NYPWA with your voucher, check, or credit card information. 2. Meals ARE included with multi-night hotel packages at The Saratoga Hilton. If you want to order meals only, and do not need lodging, use the "Meals Order Form" below. Send it, with payment, directly to the NYPWA by **Thursday, June 15, 2023**. Please note: meals are NOT included with the cost of conference registration; they must be purchased separately. Multi-night hotel package meal tickets will be available at The Saratoga Hilton Registration Desk under the name listed on the hotel registration form. Tickets purchased with the Meals Order Form below will be available at the NYPWA Registration Desk.
- 3. Carefully read the Hotel Reservation Policy, noting that the cut-off date for hotel registration is Thursday, June 15, 2023.
- 4. Complete the Hotel Registration form with all applicable information be sure to check the correct rooming package and return the form to The Saratoga Hilton. (One night reservations will be accommodated at the nearby Courtyard by Marriott.)
- 5. **Registration Cancellation Policy:** Refund of registration fee, less a \$15 administrative fee, will be made only when cancellation is received in writing and emailed by July 3, 2023.

## **NYPWA CONFERENCE REGISTRATION**

	By June 16	After June 16	6 <sup>th</sup> LDSS Registrant	District: Name & Title:
☐ Full Conference ☐ One-Day	\$209.00 \$134.00	\$223.00 \$137.00	☐ FREE	Address: Phone Number & Email:
NYPWA Forms of Payment:  Check: Make Payable to "NYPWA"  Voucher: Email to info@nypwa.org or use surface mail.				Credit Card Payment Contact  (if NOT the same as above [name, title, email & phone number] -  NYPWA will call):
Credit Card (Visa, MasterCard, Amex, Discover):  Provide ONLY by surface mail or by phone  Card Holder Name:  Credit Card Number:  Expiration Date:				Payment Options:  1) Mail: Please complete this form and return via mail:     NYPWA, 130 Washington Avenue, Albany, NY 12210  2) Call: (518) 465-9305  3) Email: Send form to info@nypwa.org and we will call you for credit card information.

## MEALS ORDER FORM

If you are not ordering a hotel package, all meals must be purchased individually through the NYPWA by completing this MEALS ORDER FORM. Please return the completed form with payment directly to the NYPWA. **MEAL CANCELLATION POLICY**: Refund of meals will be made only when received in writing and emailed by July 3, 2023. After July 3, 2023 all meals MUST still be paid for.

	PRICE	SELECTION	
Monday, July 17			
Breakfast	\$39.16		
Lunch	\$45.69		
Dinner	\$74.41		
Tuesday, July 18			
Breakfast	\$39.16		
Lunch	\$44.38		
Dine-Around Credit	\$35.00		
Wednesday, July 19			
Breakfast	\$39.16		
	TOTAL AMOUNT ENCLOSED:		

Please inform your server at each meal of any special dietary needs.