



ST. LAWRENCE COUNTY COMMISSIONER OF SOCIAL SERVICES

St. Lawrence County is seeking an experienced professional to fill the position of Commissioner of Social Services to lead its 240 staff Department and manage its \$65M Budget. The ideal candidate will possess an accomplished background in human services with demonstrated abilities in finance, a skill set that includes exemplary unbiased leadership with the effective communication and administrative skills. The Department is home to fourteen units that serve the public. This position reports directly to the County Administrator. Duties include but are not limited to; representing the County to the State Agencies, implementing policy, and administering public assistance and care as defined in the New York State Social Services law.

Salary Range: \$97,933 - \$120,581 DOQE

Benefits: health insurance, options for health buyout, dental, vision, life insurance, NYS Retirement, etc. as well as generous accruals of personal, vacation, sick, and compensatory time.

SUGGESTED MINIMUM QUALIFICATIONS:

- (a) Training - Graduation from a recognized college or university with a bachelor's degree for a four-year course of study; and
- (b) Experience
 - 1) Six years of satisfactory full-time paid experience in a health, education, or social agency, four years of which must have been in a satisfactory administrative or supervisory capacity; or
 - 2) Six years of responsible full-time paid experience in an administrative or management position, where there is responsibility for planning, directing and coordinating the work of a substantial staff working in several units or performing several separate functions;

NOTE:

Experience as local social services commissioner. Each year of experience as a chief executive officer of a social services district, within six years immediately preceding the date of appointment, shall be the equivalent of two years of the above prescribed experience

Post-graduate training. Post graduate training, at a recognized college or university, in social work, public administration, hospital administration, educational administration or business administration, shall be the equivalent, on a year for year basis up to two years, of the above prescribed experience. However, no such post-graduate training shall be the equivalent of the administrative or supervisory experience prescribed in paragraph (1) of subdivision (b) of this section.

Send resume and letter of application to Ruth A Doyle, St. Lawrence County Administrator, 48 Court Street, Canton, New York 13617. Application deadline: October 8, 2021. AA/EOE.

St. Lawrence County is large and geographically diverse; located along New York's northern border with Canada, its population of 108,505 lives primarily in five primary population centers. Seventeen K-12 school districts cover the county, as well as five colleges and universities. Approximately 40% of the County is located within the Adirondack Park (a 6 million acre region encompassing large wilderness areas and known for its "patchwork" of public and private lands), and 78 miles are nestled along the expansive St. Lawrence River. Naturally, outdoor recreational opportunities abound, including, hiking, bicycling, canoeing/kayaking, fishing, hunting, snowshoeing, and snowmobiling. From Canton, the County Seat, major metropolitan areas such as Syracuse, Ottawa and Montreal are two or less hours away.