COLUMBIA COUNTY NEW YORK

EMPLOYMENT OPPORTUNITY NOTICE

DEPARTMENT OF SOCIAL SERVICES

Posting Date: November 2, 2026

Job Title: **COMMISSIONER**

FULL TIME Management Exempt – Five (5) year appointment

Salary/Grade: 2026 Salary: $125,000 – $131,970

Work Location: Hudson, NY

Classification: This is a Non-competitive Civil Service position.

Distinguishing Features of the Class: The work involves the complete charge of a local public welfare program in one of the welfare districts of the State. The Commissioner of Social Services, or an employee in any other title denoting the chief executive office in one of the Social Services districts in the State is charged with the responsibility for administering public assistance and care as defined in the Social Services law. In discharging this responsibility the Commissioner must organize, direct and coordinate the work of all employees, both professional and non-professional, in the Social Services department to achieve the effective and efficient operation of the multiple programs undertaken by the department. The Commissioner has complete control subject to financial limitations imposed by the local legislative body and the State Social Service Department, over department operations and directions of personnel. Major objectives of the Commissioner and the department are to provide adequately for those unable to maintain themselves and to administer such care, treatment and service as may restore such persons to a condition of self-support. An additional objective is to give such service to those liable to become destitute as may prevent the necessity of their becoming public charges. Does related work as required.

Minimum Qualifications:

1. Graduation from a recognized college or university with a bachelor's degree for a four-year course of study; and four years of satisfactory full time paid experience in a health, educational or social agency, two years which must have been in a satisfactory administrative or supervisory capacity.

OR

2. Four years of responsible full-time experience in an administrative or management position where there is responsibility for planning, directing and coordinating the work of a substantial staff working in several units or performing several separate functions.

a.) Each year of experience as a chief executive officer social service department of a social service district with six years immediately preceding the date on which he is appointed, shall be the equivalent of two years of the above prescribed experience.

b.) Post-graduate training, at a recognized college or university, in social work, public administration, hospital administration, educational administration, or business administration, shall be equivalent, on a year for year basis, up to two years, of the above prescribed experience. However, no such post-graduate training shall be the equivalent of the administrative or supervisory experience prescribed in 1 above.

RESIDENCY REQUIREMENT: Under New York State's Public Officers Law Article 2, Section 3, a public officer must be a United States Citizen and a resident of Columbia County. The Commissioner must reside in Columbia County at the time of appointment, or relocation to Columbia County upon appointment, and maintain residency for the entire duration of their appointment.

PLEASE SUBMIT A LETTER OF INTEREST AND APPLICATION/RESUME TO:

COMMISSIONER OF SOCIAL SERVICES SEARCH COMMITTEE
Human Resources and Payroll Department
401 State Street
Hudson, NY 12534 **Phone:** 518-828-4086
Email: mwr@columbiacountyny.gov

Deadline for applications:
November 18, 2026

Columbia County is an Equal Opportunity Employer - Auxiliary aids and services are available upon request to individuals with disabilities